

1320 Research Park Drive
Manhattan, Kansas 66502
(785) 564-6700



900 SW Jackson, Room 456
Topeka, Kansas 66612
(785) 296-3556

Jackie McClaskey, Secretary

Governor Sam Brownback

Kansas Department of Agriculture

Employee Concealed Carry Policy

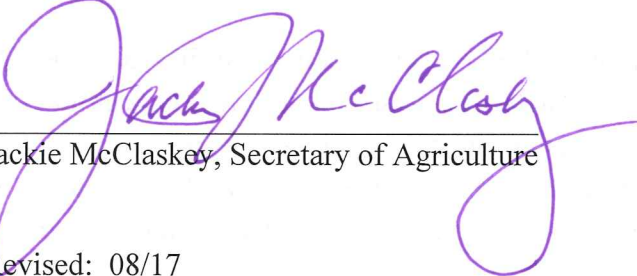
Purpose: This document shall establish policy for all Kansas Department of Agriculture (“KDA”) employees regarding the concealed carry of firearms while engaged in the duties of KDA employment pursuant to the Personal and Family Protection Act, K.S.A. 75-c01 *et seq.*, and any other applicable law.

1. For those employees who are permitted by law and who choose to carry concealed firearms in KDA facilities or other state buildings, firearms must be completely concealed at all times, except for those instances where necessary for self-defense or transferring to safe storage. Firearms must always be in the immediate control of the employee, and employees shall not leave their firearms in or on their desks or workstations or in purses/bags or other storage containers left behind in their offices.
2. Concealed carry of firearms is allowed in all KDA facilities that are leased or owned entirely by the KDA or another state agency unless adequate security measures and proper signage are in place.
3. Employees who visit locations other than state-owned or leased facilities, including any KDA facilities that may be shared with non-state agency tenants, must abide by the concealed carry laws and relevant policies that apply to those facilities.
4. Employees who choose to carry concealed firearms while engaged in the duties of employment outside their primary office location may do so, but firearms must be completely concealed at all times and must always be in the immediate control of the employee except as allowed by No. 5 of this policy. This shall also include work related travel in personal vehicles.
5. When employees who choose to carry concealed firearms are using a state-owned or state-rented vehicle, they may store their firearms in the vehicle if the location they are visiting does not permit concealed carry of firearms. The firearm must be unloaded and securely stored in the vehicle such that the firearm cannot be readily used and is not visible from the outside of the vehicle.
6. Employees who travel out of state as part of their duties of employment shall make all necessary arrangements to ensure that they do not violate any applicable laws regarding the transportation and carrying of firearms when traveling in other states.
7. No inappropriate displaying of firearms will be tolerated and any such display will result in immediate disciplinary action, including, but not limited to suspension, demotion, or termination. Nothing in this section shall prohibit the employee from using a firearm as a means of lawful self-defense.

This institution is an equal opportunity employer and provider.

Topeka • Manhattan • Garden City • Parsons • Stafford • Stockton

8. Nothing in this policy shall be interpreted to require individuals who lawfully possess a handgun to use it in defense of others.
9. KDA shall not be liable for any wrongful or negligent act or omission relating to actions of persons or employees carrying a concealed handgun.



Jackie McClaskey, Secretary of Agriculture

8/25/17
Date

Revised: 08/17